

APPENDIX 11

Appendix 11

Disposition of Equipment and Buildings

Equipment (including portable buildings)

When equipment purchased with federal program funds can no longer be used for the originally authorized purpose or for other activities currently or previously supported by the federal government, disposition of the equipment will be as follows:

- **Unit-cost less than \$5,000**— Items of equipment with a current per-unit fair market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to TEA
- **Unit-cost \$5,000 or more**— After receiving written authorization from TEA, grantees may retain or sell items of equipment with a current per-unit fair market value in excess of \$5,000. The grant must be credited and a refund must be submitted to TEA for the fair market value of the equipment.

Permission to remove equipment purchased with federal funds from a grantee's inventory may be requested from TEA in writing. (Submit requests to the Chief Grants Administrator, Division of Grants Administration.) Reasons for removal may include that the equipment is no longer operable, was destroyed, was stolen, or is no longer needed.

When portable buildings purchased with Title I, Part A funds are no longer needed for the originally authorized purpose, the LEA will request disposition instructions from the Division of Grants Administration at the Texas Education Agency. The instructions will provide for one of the following alternatives:

Real Property (includes permanent buildings) (Title I, Part A only)

- ◆ **Retention of title**—After determining the market value of the building, the LEA may purchase the building for its market value. Market value shall be determined by an independent appraiser. The proceeds of the purchase may be credited to the Title I, Part A fund and sub-object codes for revenues, expenditures, other revenues and/or other uses, as appropriate, and be used to expand the current Title I, Part A program at the LEA. If the LEA does not wish to use the proceeds in the current Title I, Part A program, the proceeds will be refunded to TEA.
- ◆ **Sale of the portable building**—If the LEA wishes to sell the property, it shall follow the requirements in TEC 11.154 and 45.082, Local Government Code 272.001, and 34 CFR 80.31, including providing for competitive bid to the extent practicable and result in the best bid. The proceeds from the sale of the building may be credited to the Title I, Part A fund and sub-object codes for revenues, expenditures, other revenues and/or other uses, as appropriate, and be used to expand the current Title I, Part A program at the LEA. If the LEA does not wish to use the proceeds in the current Title I, Part A program, the proceeds will be refunded to TEA.